



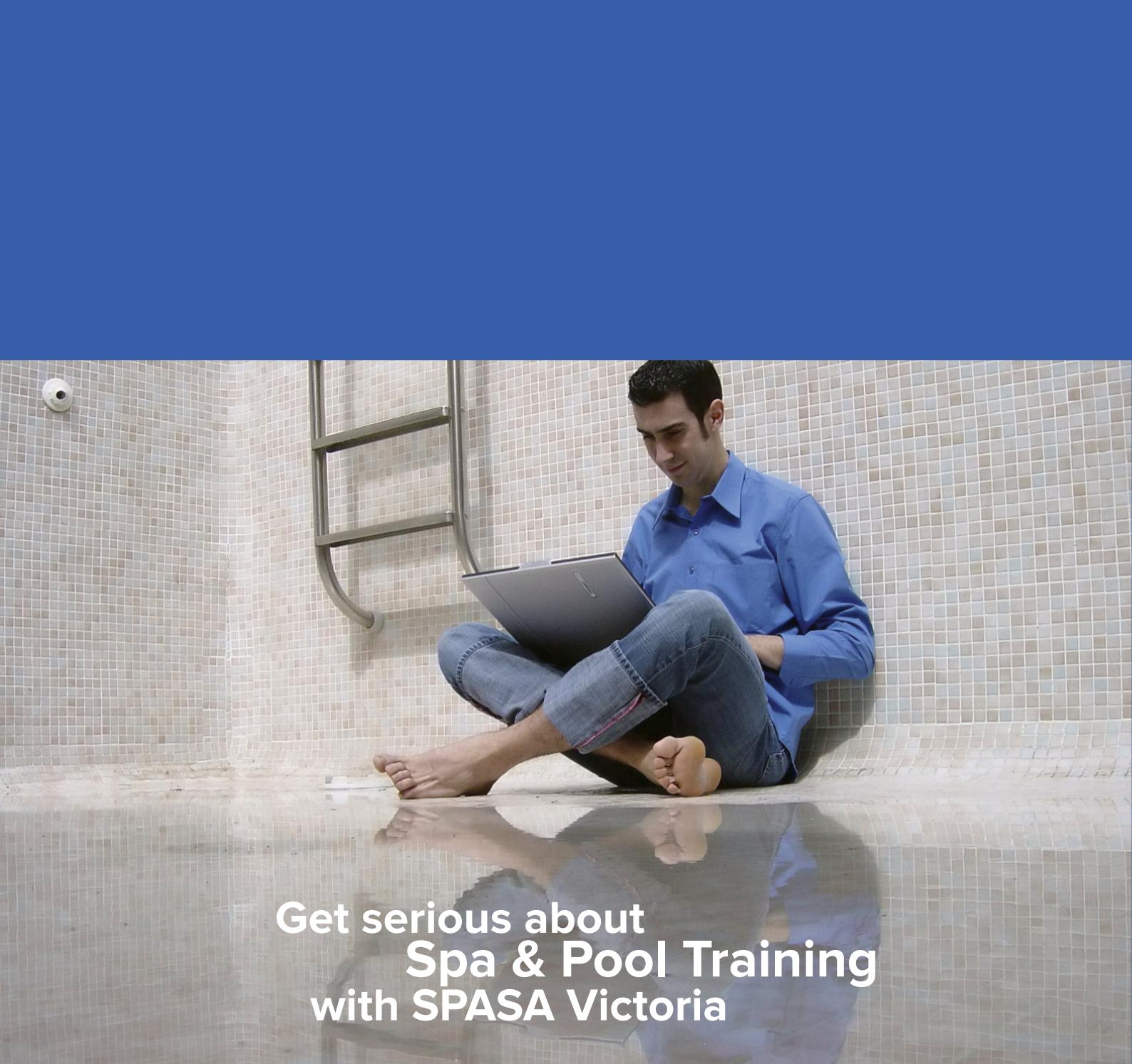
Training Program 2019

“

We highly recommend that anyone involved in the pool industry take advantage of the excellent industry training conducted by SPASA Victoria

– Helen Strangos,
Diamond Pool & Spa Co





Get serious about
Spa & Pool Training
with **SPASA Victoria**



SPASA Victoria Training 2019

Knowledge Increases Profit and Productivity

SPASA Victoria offers all those within the Swimming pool and spa industry the opportunity to attend our unique and highly regarded courses through our Industry Training Program.

The SPASA Victoria Training Program provides the framework for competency within the pool and spa industry and supports an ongoing drive to improve knowledge, skills and best practice.

Everyone associated with the swimming pool and spa industry – both members and non-members are encouraged to participate in SPASA Victoria Training.

All SPASA Victoria Training courses have been designed in consultation with leading industry experts. The courses are delivered by knowledgeable industry specialists with years of hands-on, practical experience.

SPASA Victoria Training is recognised as an excellent investment in your business and is utilised by the most successful employers within the pool and spa industry.

As an employer, the training of your staff is vital to the success of your business and will ensure that you and your staff remain up-to-date with current industry best practice.

Receiving training will also ensure that your employees can better navigate the ever-changing Government regulations and standards.

Invest in your business by educating and training your staff professionally through the SPASA Victoria Training Program.

Why should I attend training?

Installing a pool or spa involves a number of specialised trades and techniques. As there are no apprenticeship courses in the pool and spa industry, it is essential that industry employees attend our training courses to ensure they receive the latest industry knowledge.

The maintenance of crystal clear, sparkling water in a swimming pool or spa cannot simply be attributed to good luck. The fundamental principles of water chemistry and hydraulics can be learnt in one course. Advanced topics are available for more experienced industry participants.

Who should attend SPASA Victoria Training?

Everyone associated with the swimming pool and spa industry will gain valuable knowledge from attending SPASA Victoria Training courses.

SPASA Victoria's training is highly recommended for pool builders, aspiring pool builders, landscapers, building surveyors, engineers, architects, pool plumbers, steel fixers, concrete sprayers, excavators, pool tilers, render applicators, service technicians, retail staff, industry suppliers, sales representatives and aquatic industry personnel.

Further details can be found at www.spasavic.com.au

SPASA Victoria Member discounted eLearning

AVELING is one of the largest and most recognised private training organisations in Australia delivering quality professional development and safety training solutions that advance workplace excellence.

AVELING's eLearning programs provide a flexible way to learn. You can logon anywhere at any time and take a course at your own pace. SPASA Victoria Members can enjoy a **20% discount** on all AVELING online courses (excluding Rio Tinto Iron Ore courses).

Contact Heather info@spasavic.com.au to obtain the SPASA Victoria Member discount code, then login to your discounted course.

You can find the AVELING online course brochure at www.aveling.com.au/online-courses/

AVELING's key areas of expertise are:

- Workplace Health and Safety
- Leadership and Development
- Mental Health
- Nationally Recognised Qualifications
- eLearning Course Development

AVELING www.aveling.com.au



SPASA Victoria Training 2019

SPASA Victoria Hydraulics

Course includes:

- a) Understanding Filtration & Circulation
- b) Components of a Hydraulic System
- c) Problem Solving in Relation to Pipe Work and Filtration Components
- d) Filtration Filter Types and Comparison
 - I. Identifying Pump Components
 - II. Water Turnover & Its Relevance
- e) Hydraulics
 - I. Terminology Used
 - II. Reading Basic Hydraulic Charts & Graphs
 - III. Basic Calculations for Sizing & Flow
 - IV. Problem Solving in the Circulation System

Learning Outcomes: Students will gain a greater technical working knowledge of:

- Pool/spa filtration systems
- The components that make up the pools/spa hydraulic system
- Problem solving techniques for mechanical and circulation issues

Students will also have a greater working knowledge of filtration and the components that make up the pool's hydraulic system.

This will benefit them when communicating options to customers, installing and problem solving of filtration & circulation issues.

There will be a written examination at the end of this course.

Presenter: Paul Jacobson

SPASA Victoria Builder Contract Training

Find out all you need to know about SPASA Victoria Domestic Building Contracts. Ask any questions, gain a better understanding of your rights and obligations, and limit your liability where possible.

Presenter: Colin Sloggett

SPASA Victoria Basic Chemistry

Course includes:

- a) Knowing your customer
- b) Chemical cleaners for filter media, salt cells and pool/spa surfaces
- c) How to manage water balance and why
- d) Chemical options to provide healthy, sparkling clear, algae free pool water

Learning Outcomes: Students will have:

- a greater understanding of pool water chemistry
- a questioning process that helps to identify their customer's needs
- the ability to confidently communicate water chemistry options/solutions to their customers in simple terms

Presenter: Paul Jacobson

SPASA Victoria Advanced Chemistry

Course includes:

- a) Understanding the customer challenges in today's environmental and climatic changes
- b) What is the Saturation Index and how is it calculated?
- c) A closer look at Sanitiser & Oxidiser options and how they work
- d) Problem Solving:
 - Green Pools – Algae or Metal
 - Metal Staining
 - Chlorine Demand Issues
 - Cloudy Water
- e) Testing Issues
- f) Chemical Storage & Handling and Material Safety Data Sheets

Learning Outcomes: Students will have:

- A greater understanding of the types of pool chemicals available and how they perform
- A process to effectively identify and solve pool problems
- A general understanding of Chemical Storage & Handling
- A general understanding of Incident Procedures in the event of an accident

Presenter: Paul Jacobson

SPASA Victoria Pool Construction Essentials

Course includes:

- a) Contracts / Quoting / Handover
- b) Permits / Inspection Schedule / Compliance to Regulations and Standards
- c) Overview of the fibreglass pool industry including the manufacturing process, installation, advantages & disadvantages of fibreglass, maintenance and renovations
- d) Occupational Health & Safety Obligations
- e) Swimming Pool Engineering / Design, Concrete Steel Fixing, Plumbing and Spraying Considerations
- f) Practitioner Q&A

Learning Outcomes: Students will have a better understanding of:

- The overall pool building environment, OH&S and compliance obligations
- The importance of design and engineering
- The importance of effective communication with all stakeholders particularly the pool owner during the contract signing, set out, installation, and the handover process

Presented by Select Industry Expert Builders

Planning Your Business Future

At some stage you will decide to leave your business – whether you've decided to sell, retire or simply do something else. Regardless of your reason, having a plan in place will help for a smooth transition.

Explore why succession planning is important – what it means and when you should start. This workshop provides steps and tips to help you through the process and maximize the value of your business.

And how to get employees to think and act like business owners.

The methodology has four key aspects that address how to effectively engage your employees by choosing:

1. The Right People
2. The Right Education
3. The Right Measures
4. The Right Incentives

This is not your average employee engagement discussion. It focuses on how educating people on the financial aspects of running a business can assist employees and owners alike to focus on making more money together.

It is deliberately highly interactive with the audience who can share their frustrations and successes with getting the most out of their employees.

Presenter: Greg Johnson - Ascend Business Partners

Wed 24 July 9.30am - 12.30pm

OH&S Made Easy

Paul House from Inclusive Safety Solutions Consultancy (ISSC) is SPASA Victoria's one-stop 'Occupational Health & Safety' shop.

Paul will take you through your OH&S responsibilities in easy to understand terms.

Over the course of the morning, Paul will cover Safe Work Method Statements, Health & Safety Co-ordination Plans and Risk Management, as well as the recently updated and tailored suite of OHS materials available from the Members Section of the SPASA Victoria's website. With over 35 years of experience working in the safety and emergency industry in Australia, North America, Europe, Asia Pacific and the Middle East, Paul will use his experience to assist you in OH&S plans and procedures for your business.

Presenter: Paul House - ISSC

Wed 19 June 9.30am - 12.30pm

HR Essentials

Is your business at risk of an unfair/unlawful dismissal claim? Are you aware of the requirements under the Fair Work Act if performance managing or dismissing an employee? This seminar will demonstrate strategies to minimise your risk level, plus update you on the rise of 'Stress Claims', dubbed the new 'Unfair Dismissal'. This session is not to be missed for any business owner.

Learn about:

1. The performance management process – both initial and formal steps.
2. Explain what disciplinary action is and how to document it.
3. Different types of termination; Performance, Serious Misconduct, Abandonment, Redundancy; and how to manage each.
4. Small Business Dismissal Code.
5. Unfair Dismissal and how to avoid a successful claim including documentation of the issue/s.
6. The difference between Unfair Dismissal and Unlawful Termination and how to avoid it.
7. Workplace Stress Claims – the new Unfair Dismissal.

Presenter: Adam Clark - Myhronline

Wed 3 July 9.30am - 12.30pm



SPASA Victoria Training 2019

Please indicate the elective/s of your choice by ticking the relevant checkboxes.

NB. Non-Members with pending Membership Applications may qualify for Member rates. Contact the SPASA Victoria Office for more information.

2019 Dates	Course	Rate including GST	
<input type="checkbox"/> Wed 6th March 9:30am - 11am*	SPASA Victoria Domestic Builder Contract Training (For Restricted & Builder members only)		FREE
<input type="checkbox"/> Thu 4th AND Fri 5th April 9am - 4pm*	Hydraulics	Members \$270	Non Members \$470
<input type="checkbox"/> Thurs 18th April 8:30am - 4:30pm*	Pool Construction Essentials	Members \$135	Non Members \$235
<input type="checkbox"/> Tues 14th May 9am - 4pm*	Chemistry – Basic	Members \$135	Non Members \$235
<input type="checkbox"/> Thurs 16th AND Fri 17th May 9am - 4pm*	Chemistry – Advanced. Students must attend both days (*Prerequisite - Chemistry Basic)	Members \$270	Non Members \$470
<input type="checkbox"/> Wed 19th June 9.30am - 12.30pm*	OH&S Materials Made Easy - Paul House of ISSC	FREE	
<input type="checkbox"/> Wed 3rd July 9.30am - 12.30pm*	HR Essentials	FREE	
<input type="checkbox"/> Wed 24th July 9.30am - 12.30pm*	Planning Your Business Future	FREE	
<input type="checkbox"/> Thurs 1st Aug 8.30am - 4.30pm*	Pool Construction Essentials	Members \$135	Non Members \$235
<input type="checkbox"/> Wed 7th Aug 11:30pm - 1pm*	SPASA Victoria Domestic Builder Contract Training (For Restricted & Builder members only)	FREE	
<input type="checkbox"/> Thu 22nd AND 23rd Aug 9am - 4pm*	Hydraulics	Members \$270	Non Members \$470
<input type="checkbox"/> Mon 16th Sep 9am - 4pm*	Chemistry – Basic	Members \$135	Non Members \$235
<input type="checkbox"/> Wed 18th AND Thurs 19th Sep 9am - 4pm*	Chemistry – Advanced. Students must attend both days (*Prerequisite - Chemistry Basic)	Members \$270	Non Members \$470
<input type="checkbox"/> 4 DAY SPECIAL	10% discount to any company booking 4 paid days or more - excludes White Card Training	Members \$486 [#]	Non Members \$846 [#]

A minimum of 10 people is required for each session to proceed.

*Finishing times are approximate only #Includes discount ^GST Free

SPASA Victoria Training Registration Form

- 1. Complete Participant's details:**

Participant's Name:

Mobile No:

Company / Business Name:

Address:

Postcode:

Email:

Phone No:

2. Please use the table on page 6 to nominate desired electives and calculate payment total.

3. Complete payment details: Cheque enclosed or Please debit credit card

Visa Mastercard Amount: _____

Number:

Expiry:

Name on card: _____

Signature: _____

4. Direct payment - Bank: Westpac BSB: 033305 Account Number: 510555

Please include your company name and TRAINING as the reference

5. Post, fax or email page 3 of this booklet with your payment to:

SPASA Victoria, Building 10, 270 Ferntree Gully Rd, Notting Hill, VIC 3168, Fax 03 9501 2041 or email: carolyn@spasavic.com.au

6. Please note our Terms and Conditions:

- Cancellations must be in writing. Any cancellations made within 14 days of course dates are strictly non-refundable. Rain checks are not accepted.
 - SPASA Victoria reserves the right to alter the program or to cancel or change training components and / or reschedule courses due to availability or matters beyond its control.

Venue unless otherwise noted:

SPASA Victoria Training Centre
Level 1, Building 10
OMNICO Business Centre
270 Ferntree Gully Road,
Notting Hill, 3168
03 9501 2040

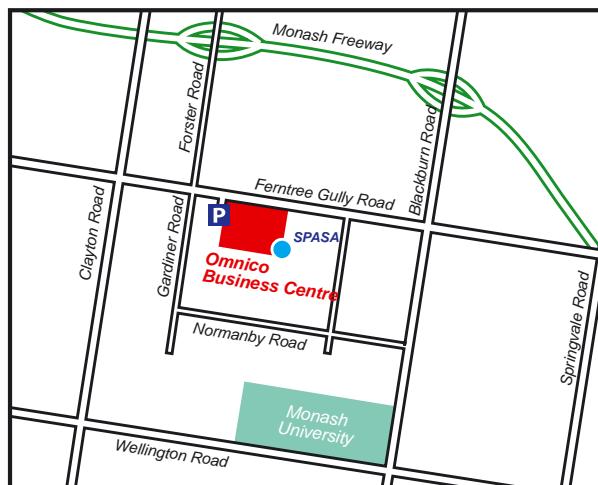
Parking: Limited all day parking is available (approx \$7.50/day) within the multi-storey car park located in the OMNICO Business Centre. Entrance to the car park is alongside the Notting Hill Pub, via Ferntree Gully Road.

Alternatively, the Notting Hill Hotel and Bunnings are located in close proximity.

Provided: Student notes and morning tea.

Please arrive 20 minutes prior to the scheduled start of the course.

Price includes student notes and morning tea. Students should provide their own lunch or visit local eateries.





SPASA Victoria Training Centre

Level 1, Building 10
OMNICO Business Centre
270 Ferntree Gully Road, Notting Hill, 3168
03 9501 2040

ABN 66 076 867 091

www.spasavic.com.au